

Minutes of the meeting of Stoke by Clare Parish Council held on Wednesday 23rd July 2025 at The Barn, Ashden Road, Stoke by Clare at 19.30.

Present:

Chair Cllr Dadd
Vice Chair: Cllr Kiddy
Councillors Cllr Smith, Cllr Blake James, Cllr Rook, Cllr Sullivan

In Attendance:

Clerk to the Council Matthew Price – Clerk to the Council
Cllr Karen Richardson - West Suffolk Council
Cllr Bobby Bennett – Suffolk County Council

1 Apologies for absence and declaration of interest

- None

2 Declarations of interest

- None

3 Public participation

None

4 Minutes

Minutes of the meeting held on 28th May 2025 APM – 28th May 2025 APM – 13th June 2025 EFC – Confirmed and signed by Cllr Dadd.

- Cllr Bennet joined the Meeting @ 19.40pm *

5 Reports

a) Suffolk County Councillors – Cllr Bennett

Cllr Bennet informed members of how the devolution discussions are taking place and as soon as she has news she will inform all Parish members.

Cllr Dadd informed Cllr Bennet of the Ashen Lane poor road surface job and how they have missed parts of the road, and they will soon need to return to patch up again which is a big waste of money, Cllr Bennet agreed to speak to the team who deal with road dressing and ask for feedback and report back to next council meeting

Cllr Bennet expressed her support to the Council in helping to find funding or any pots of monies she can to repair/renew any parts of the village that may need attention, Cllr Dadd thanked Cllr Bennet and suggested he will put his thinking cap on and report back.

b) West Suffolk Councillors report – Cllr Richardson

Cllr Richardson updated members briefly with no news yet on the changes that will happen in Suffolk, Cllr Richardson did inform members that she will need to find a new role when the combined authorities procedures take place.

Members were informed that the only news coming out of Suffolk was that the mayor elections would take place in May 2026 but no details yet

- Cllr Richardson & Cllr Bennet left the meeting – 19.50pm *

6 Members items and questions (not included elsewhere)

- a) Agree & approve Barn documentation – Cllr Dadd informed members of a history of the ownership and layout of the reporting structure to the Barn, it was unanimously agreed that the work that had been done was accurate and correct, the Barn committee will be invited to meet the Parish Council again and confirm the trustees being the whole name as trustee and not the individual Councillor and that the Barn Committee have the authority for the general day to day running of the building.
- b) Discuss & agree Allotment draft tenancy agreement – Members were in receipt of the draft tenancy agreements that was taken from the National Association of Local Councils template service, the draft was discussed and it was felt that the way allotment holders would need to ask permission from Council in order to do a lot of everyday tasks was too much, The document was declined to be adopted and the Clerk was asked to send to MOP who looks after the allotment site for feedback.

7 Finance

- a) Bank statements, presentation for payments for June 25 – Agreed and signed by Cllr Dadd.
- b) To consider and approve bank authorisation payments for the above period – Agreed and signed by Cllr Dadd.
- c) To agree the new electronic finance package – Agreed unanimously that Easy PC be awarded the service

Meeting closed: 21.00pm.