

Minutes of the Emergency Full Council meeting of Stoke by Clare Parish Council held on Friday 13th June 2025 at Mayberry House, Stoke by Clare, CO10 8HL at 17.00.

Present:

Chair	Cllr Dadd
Vice Chair:	Cllr Kiddy
Councillors	Cllr Smith, Cllr Blake James, Cllr Sullivan, Cllr Rook

In Attendance:

Clerk to the Council	Matthew Price – Clerk to the Council
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1 Apologies for absence and declaration of interest

- None

2 Declarations of interest

- None

3 To Consider & Approve Policy Documents for 25/26

- 3.1 2024/25 Budget Approval – Agreed & Signed by Chairman
- 3.2 To review and approve Section 1 'Annual Governance Statement 2024/25' of the Annual Governance and Accountability Return – Agreed & Signed by Chairman
- 3.3 To review and approve Section 2 'Accounting statements for 2024/25 of the Annual Governance and Accountability Return – Agreed & Signed by Chairman
- 3.4 To review and approve the Bank reconciliations 2024/25 – Agreed & Signed by Chairman
- 3.5 To review and approve the Asset Register 2025 – Agreed & Signed by Chairman
- 3.6 To agree the Standing Order Policy 2025 - Agreed
- 3.7 To agree the Financial Regulations Policy 2025 - Agreed
- 3.8 To review and approve the Risk Assessment Policy 2025 - Agreed
- 3.9 To review and approve the Code of Conduct Policy 2025 - Agreed
- 3.10 To review and approve the insurance premium 2025/26 - Agreed

Meeting closed: 17.45pm.