



# Stoke by Clare

## Parish Council

### MINUTES OF THE FINANCE SUB-COMMITTEE MEETING HELD ON 26<sup>th</sup> April 2018

**Present:** Cllr Dadd  
Cllr Goodman  
  
Parish Clerk- C Turner

**Apologies:** None

1. The accounts for the year to 31<sup>st</sup> March 2018 were presented at the meeting. The clerk went through the details, the Annual Return was completed and can now be presented to the full council for signature to section 2 and can then be sent off to the Internal Auditor. They are unable to start the audit till 4<sup>th</sup> June. We need to advise the external auditor.
2. Fixed Assets were agreed, they had been amended to be the same as the Insurance values as shown in the 2017/18 Zurich policy.
3. Insurance Policy reviewed we are to look at the cover for Ground Surfaces, what is it, do we need it? Our insurance cover us for fighting any claim under Data Protection but don't cover us if fined etc. No indemnity available.
4. Salary reviews- Suggested Chris Blackman increase is 5% no increase recently, extra cost approx. £70pa. Clerk to be paid under local government pay rates, SCP (Spinal Column Point)25 from 1/4/18. Extra Cost approx. £120 pa.
5. Appointment of Internal Auditor, agreed to continue to use SALC.

Signed C R Turner

Dated: 26/4/18