



Stoke by Clare

Parish Council

Issue date: 20th March 2026

The Parish Chairman and members of Stoke by Clare Parish Council

You are hereby summoned to attend the **Full Council Meeting of the Stoke by Clare Parish Council** to be held on **Wednesday 25th March 2026** at **The Barn, Ashen Road, Stoke by Clare, at 19.30.**

Matthew Price PLSCC
Clerk to the Council.

AGENDA

1. Apologies for Absence

To receive and accept any Apologies for Absence from Members.

2. Declarations of Interest

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. Public Participation / Question Time

A maximum of 3 minutes per person, 15 minutes total, if **members of the public wish to speak at the meeting, would they please contact the Clerk to the Council 24 hours in advance**

4. Minutes.

To confirm the minutes of the meeting held on 21st January 2026 - (Copy herewith).

5. Reports

- a) Suffolk County Councilors report
- b) West Suffolk Councilors report
- c) Update on Speed indicator device funding – Cllr Dadd – (Verbal report)
- d) Update on Councilor vacancy – Clerk – (Verbal report)
- e) Update on new Parish e mail addresses – Clerk – (Verbal report)

6. Members' items and questions (not included elsewhere)

Update to members on advice taken from SALC on Parish Property

7. Finance

- a) To consider & approve Bank Statements, Jan 26 & Feb 26(current) – (Copy herewith)
- b) To consider and approve Bank Authorisation payments for Jan 26 & Feb 26 (current) - (Copy herewith)
- c) To receive current Actual Vs Budget on 2025/6 forecast – Clerk
- d) To consider Grant request for Village Fete – (Copy Herewith)
- e) To agree Asset register for 25/26 – (Copy Herewith)
- f) To confirm Bank statements for signature – (Chair Copies Herewith)
- g) To agree and sign Bank reconciliation – (Chairs Copy Herewith)
- h) To consider Maestro Tree works quotation – (Copy Herewith)

Matthew Price – Clerk to the Council – 25th March 2026