



Stoke by Clare

Parish Council

Issue date: 9th June 2025

The Parish Chairman and members of Stoke by Clare Parish Council

You are hereby summoned to attend an Emergency Council Meeting of the Stoke by Clare Parish Council to be held on Friday 13th June 2025 at Mayberry House, Stoke by Clare, CO10 8HL at 17.00.

Matthew Price PLSCC
Clerk to the Council

AGENDA

1. Apologies for Absence

To receive and accept any Apologies for Absence from Members.

2. Declarations of Interest

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. To consider & approve the following documentation – (Copy Herewith)

- 3.1 2024/25 Budget Approval
- 3.2 To review and approve Section 1 'Annual Governance Statement 2024/25' of the Annual Governance and Accountability Return
- 3.3 To review and approve Section 2 'Accounting statements for 2024/25 of the Annual Governance and Accountability Return
- 3.4 To review and approve the Bank reconciliations 2024/25
- 3.5 To review and approve the Asset Register 2025
- 3.6 To agree the Standing Order Policy 2025
- 3.7 To agree the Financial Regulations Policy 2025
- 3.8 To review and approve the Risk Assessment Policy 2025
- 3.9 To review and approve the Code of Conduct Policy 2025
- 3.10 To review and approve the insurance premium 2025/26
- 3.11 To note the dates for the period of the Exercise of Public Rights

Matthew Price – Clerk to the Council – 13th June 2025