



Stoke by Clare

Parish Council

PARISH COUNCIL MEETING

NOTICE IS HEREBY GIVEN that a meeting of Stoke by Clare Parish Council will take place on **Monday 24 July 2023** at **The Barn, Ashen Lane, Stoke by Clare, CO10 8JA** at **7.30pm**

The meeting will consider the matters set out in the agenda below. Members of the public and County and District Councillors are welcome, and time will be allowed under item 2 for the consideration of questions or issues of concern raised by Parishioners.

The agenda has been published on the [Stoke by Clare website](#).

Judith Dignum
Parish Clerk

19 July 2023
stokebcpc@outlook.com

AGENDA

- 1. Chairman's welcome and apologies for absence**
- 2. Receipt of reports and consideration of issues raised by members of the public**

Suspension of Standing Orders

To allow the receipt of reports and consideration of issues as set out below (if any):

- i. Report by the County Councillor for Clare Electoral Division
- ii. Report by the District Councillors for Clare, Hundon and Kedington
- iii. Issues raised by members of the public (if any)

Resumption of Standing Orders

- 3. Declarations of Interest (if any)**
- 4. Minutes: 19 June 2023** *(attached)*

To receive and confirm as a correct record.

- 5. Finance and Audit**
 - i. Annual Governance and Accountability Return (AGAR)**
 - ii. Financial Overview 2023/24 as at the First Quarter**

iii. Bank Reconciliation (*attached*)

To approve:

- the bank reconciliation to 30 June 2023
- a revised version of the bank reconciliation to 31 May 2023 (approved at the previous meeting but found subsequently to contain an error)

iv. Accounts for payment: to receive and agree

6. Parish Council Annual Diary

To receive draft for comments and approval.

7. Defibrillator – future arrangements

8. Village Notice Boards

9. The Barn/Club Committee Minutes

10. Correspondence (if any)

11. Date of Next Meeting

To note that the next meeting of the Parish Council will take place at 7.30pm on Monday 4 September 2023 at The Barn, Ashen Lane, Stoke by Clare, CO10 8JA

For further information about this meeting please contact the Parish Clerk
E: stokebcpc@outlook.com T: 07833 576312