



Stoke by Clare

Parish Council

PARISH COUNCIL MEETING

NOTICE IS HEREBY GIVEN that a meeting of Stoke by Clare Parish Council will take place on **Wednesday 24 January 2024** at **The Barn, Ashen Lane, Stoke by Clare, CO10 8JA** at **7.30pm**

The meeting will consider the matters set out in the agenda below. Members of the public and County and District Councillors are welcome, and time will be allowed under item 2 for the consideration of questions or issues of concern raised by Parishioners.

The agenda has been published on the [Stoke by Clare website](#).

Judith Dignum
Parish Clerk

19 January 2024
stokebcpc@outlook.com

AGENDA

- 1. Chairman's welcome and apologies for absence**
- 2. Receipt of reports and consideration of issues raised by members of the public**

Suspension of Standing Orders

To allow the receipt of reports and consideration of issues as set out below (if any):

- i. Report by the County Councillor for Clare Electoral Division (*attached*)
- ii. Report by the District Councillors for Clare, Hundon and Kedington
- iii. Issues raised by members of the public (if any)

Resumption of Standing Orders

- 3. Declarations of Interest (if any)**
- 4. Minutes: 13 December 2023** (*attached*)

To receive and confirm as a correct record.

- 5. Finance and Audit**

(Please note that the Cashbook will be available for inspection)

- i. **Financial Overview as at the Third Quarter Stage**
- ii. **Grant Application: Stoke by Clare Parish Church** (*attached - updated report on issue deferred from previous meeting*)
- iii. **Budget and Precept 2024/25**

iv. Annual Governance and Accountability Return (AGAR)

v. Bank Reconciliation (*attached*)

vi. Accounts for payment: to receive and agree

6. Renewal of Grounds Maintenance Contract (*quotation letter attached*)

7. Repairs to The Barn Boundary Fence (*attached*)

8. Community Facebook Page Policy

9. Correspondence (if any)

- The Record – 40th Year edition

10. Dates of Future Meetings

To confirm the dates of future Parish Council meetings:

2024	
20 March	11 September
22 May (APM/APCM)	23 October
19 June	11 December
24 July	

Unless otherwise notified, meetings are open to the public and will take place at The Barn, Ashen Lane, Stoke by Clare, CO10 8JA, on **Wednesday evenings** commencing at **7.30pm**.

For further information about this meeting please contact the Parish Clerk

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