



Stoke by Clare

Parish Council

PARISH COUNCIL MEETING

NOTICE IS HEREBY GIVEN that a meeting of Stoke by Clare Parish Council will take place on **Wednesday 20 March 2024** at **The Barn, Ashen Lane, Stoke by Clare, CO10 8JA** at **7.30pm**

The meeting will consider the matters set out in the agenda below. Members of the public and County and District Councillors are welcome, and time will be allowed under item 2 for the consideration of questions or issues of concern raised by Parishioners.

The agenda has been published on the [Stoke by Clare website](#).

Judith Dignum
Parish Clerk

14 March 2024
stokebcpc@outlook.com

AGENDA

- 1. Chairman's welcome and apologies for absence**
- 2. Receipt of reports and consideration of issues raised by members of the public**

Suspension of Standing Orders

To allow the receipt of reports and consideration of issues as set out below (if any):

- i. Report by the County Councillor for Clare Electoral Division (February and March reports attached)*
- ii. Report by the District Councillors for Clare, Hundon and Kedington*
- iii. Issues raised by members of the public (if any)*

Resumption of Standing Orders

- 3. Declarations of Interest (if any)**
- 4. Minutes: 24 January 2024 (attached)**

To receive and confirm as a correct record.

- 5. Finance and Audit**

(The Cashbook will be available for inspection)

- i. Budget Monitoring Statement**
- ii. Appointment of Internal Auditor for the Financial Year 2024/25 (attached)**
- iii. Bank Reconciliation**

iv. **Accounts for payment:** to receive and agree

6. **Adoption of Social Media Policy** (*attached*)

7. **Review of Parish Council Policies**

8. **Correspondence (if any)**

9. **Date of Next Meeting**

To note that the next meeting of the Council will be the Annual Parish Council Meeting. which will be held on **Wednesday 22 May 2024**. The meeting will commence at **7.40pm** or on the rise of the Annual Parish Meeting beginning at 7.30pm, whichever is the later. The venue for both meetings will be The Barn, Ashen Lane, Stoke by Clare, CO10 8JA.

For further information about this meeting please contact the Parish Clerk
E: stokebcpc@outlook.com T: 07833 576312