



# Stoke by Clare

## Parish Council

### PARISH COUNCIL MEETING

**NOTICE IS HEREBY GIVEN** that a meeting of Stoke by Clare Parish Council will take place on **Thursday 19 October 2023 at The Barn, Ashen Lane, Stoke by Clare, CO10 8JA at 7.30pm**

The meeting will consider the matters set out in the agenda below. Members of the public and County and District Councillors are welcome, and time will be allowed under item 2 for the consideration of questions or issues of concern raised by Parishioners.

The agenda has been published on the [Stoke by Clare website](#).

**Judith Dignum**  
Parish Clerk

**16 October 2023**  
[stokebcpc@outlook.com](mailto:stokebcpc@outlook.com)

### AGENDA

- 1. Chairman's welcome and apologies for absence**
- 2. Receipt of reports and consideration of issues raised by members of the public**

#### **Suspension of Standing Orders**

To allow the receipt of reports and consideration of issues as set out below (if any):

- Report by the County Councillor for Clare Electoral Division  
(A written update from Cllr Bobby Bennett has been sent to Parish Councillors)
- Report by the District Councillors for Clare, Hundon and Kedington
- Issues raised by members of the public (if any)

#### **Resumption of Standing Orders**

- 3. Declarations of Interest (if any)**
- 4. Minutes** (*attached*)

To receive and confirm as a correct record the minutes of the following meetings:

- 4 September 2023
- 29 September 2023

## **5. Finance and Audit**

(Please note that the Cashbook will be available for inspection)

- i. Annual Governance and Accountability Return (AGAR)**
- ii. 2023/24 Financial Position as at the Half year Stage**
- iii. Bank Reconciliation**
- iv. Accounts for payment:** to receive and agree

## **6. Review of Polling Districts and Polling Places**

## **7. Minutes of the Bowls Club AGM**

## **8. War Memorial Maintenance**

To consider proposals in relation to hedge-cutting and cleaning

## **9. Weed killing**

## **10. Village Parking**

## **11. Correspondence (if any)**

## **12. Date of Next Meeting**

To note that the next meeting of the Parish Council will take place at 7.30pm on Monday 11 December 2023 at The Barn, Ashen Lane, Stoke by Clare, CO10 8JA.

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**For further information about this meeting please contact the Parish Clerk**  
E: [stokebcpc@outlook.com](mailto:stokebcpc@outlook.com) T: 07833 576312