



Stoke by Clare

Parish Council

PARISH COUNCIL MEETING

NOTICE IS HEREBY GIVEN that a meeting of Stoke by Clare Parish Council will take place on **Wednesday 13 December 2023** at **The Barn, Ashen Lane, Stoke by Clare, CO10 8JA** at **7.30pm**

The meeting will consider the matters set out in the agenda below. Members of the public and County and District Councillors are welcome, and time will be allowed under item 2 for the consideration of questions or issues of concern raised by Parishioners.

The agenda has been published on the [Stoke by Clare website](#).

Judith Dignum
Parish Clerk

7 December 2023
stokebcpc@outlook.com

AGENDA

- 1. Chairman's welcome and apologies for absence**
- 2. Receipt of reports and consideration of issues raised by members of the public**

Suspension of Standing Orders

To allow the receipt of reports and consideration of issues as set out below (if any):

- Report by the County Councillor for Clare Electoral Division
- Report by the District Councillors for Clare, Hundon and Kedington
- Issues raised by members of the public (if any)

Resumption of Standing Orders

- 3. Declarations of Interest (if any)**
- 4. Minutes: Stoke by Clare Parish Council** (*attached*)
To receive and confirm as a correct record the minutes of the Council held on 19 October 2023
- 5. Minutes: Finance Committee** (*to follow*)

To receive the minutes of the Finance Committee held on 7 December 2023 and to consider the recommendations contained therein relating to the Budget and Precept for 2024/25.

6. Finance and Audit

(Please note that the Cashbook will be available for inspection)

- i. **Annual Governance and Accountability Return (AGAR)**
- ii. **Budget Monitoring to 30 November**
- iii. **National Salary Award 2023/24**
- iv. **Bank Reconciliation**
- v. **Accounts for payment:** to receive and agree

7. A1092 Experimental Traffic Reduction Order (ETRO) – update

8. Club and Society Minutes, including the Bowls Club AGM

9. Asset of Community Value Update - The Lion Public House

10. Grant Application: Stoke by Clare Parish Church

11. Stoke by Clare Community Facebook Page – proposed administrative changes

12. Correspondence (if any)

13. Dates of Future Meetings

To agree the dates of Parish Council meetings in 2024. The following are proposed:

- w/c 22 January
- w/c 18 March
- w/c 20 May (APM/APCM)
- w/c 17 June
- w/c 22 July
- w/c 9 September
- w/c 21 October
- w/c 9 December

NB: exact date to confirmed depending on hall availability

Unless otherwise notified, meetings are open to the public and will take place at The Barn, Ashen Lane, Stoke by Clare, CO10 8JA, commencing at 7.30pm.

For further information about this meeting please contact the Parish Clerk
E: stokebcpc@outlook.com

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